Appendix 1 – Digital Leaders Job Description

The following points outline some of the responsibilities Leaders will be expected to undertake in their role as part of the Digital leaders team. To ensure you can deliver these responsibilities, you will be receiving the relevant support and training.

Main roles

1. Act as role models for other school pupils.
2. Supporting children with their online safety concerns and advice on staying safe.
3. Develop the school's Online Safety policy for pupils to follow.
4. Write and lead termly assemblies to the rest of the school.
5. Support parent Online Safety workshops.
6. Deliver and set up Computing resources for classes.
7. Return and plug in tablets/laptops for charging.
8. Provide support to other children in computing lessons.
9. Meeting with children from other schools to share skills.
10. Completing activities to earn badges and increase skills.
11. Representing the school in competitions.

Secondary roles

1. Test and review new apps.
2. Help to train teachers and children how to use new apps.
3. Blog on behalf of the school, a class or a club.
4. Update newsletters with Online Safety information.
5. Support music and visuals in assemblies.
6. Provide frontline technical support in lessons or around the school.
7. Supporting with lunchtime or after school clubs.
8. Working with other schools on special projects.

Name - _____

Class - _____

Why do you want to be a Digital Leader?

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_____

Why I would make a good Digital Leader -

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_____

My favourite part of Computing is -

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Skills that would make me a good Digital Leader -

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_____
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_____

Do you feel confident talking in front of others?

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_____

Do you work well in a group?

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